

FEBRUARY 2017

ANTIGUA OWNERS of MONARCH BEACH

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

BOARD MEETING HIGHLIGHTS - DECEMBER 2016

Executive Session

- October 25, 2016 minutes were approved.
- Hearings – The Board took appropriate action.
- The Board took no action on the Delinquency Report.



General Session

- October 25, 2016 minutes were approved.
- November 7, 2016 Special General minutes were approved.
- Architectural Report from October 19, 2016 through December 5, 2016 was accepted.
- October 31, 2016 Financial was accepted.
- The Board tabled discussion on the revised proposal for the street lighting project from Horizon Lighting, pending further evaluation of the material for the street light poles.
- The Board approved the proposal from Grant's Landscape Services, in the amount of \$945.00 for miscellaneous landscape items, as discussed during the November walk-thru inspection.
- The Board agreed to forward the draft changes to the Architectural Guidelines and Architectural Committee Rules to the Association's attorney, for review.



BOARD OF DIRECTORS:

President: Eric Fleetwood
Vice-President: Castine Hauser
Treasurer: Jim Bradley
Secretary: Mark Rosen
Member-at-Large: Jack Screenshot

NEXT BOARD MEETING:

Tuesday, February 28, 2017
6:00 p.m. @ Dana Hills Tennis Center

The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Rosmen Paguio, CMCA
Phone: 949-430-5811
Emergency After Hours: 949-833-2600
Fax: 949-833-0919
rpaguio@keystonepacific.com

COMMON AREA ISSUES:

Deborah Marino, Associate
Phone: 949-838-3273
dmarino@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customer@keystonepacific.com

ARCHITECTURAL SUBMITTALS:

architectural@keystonepacific.com

INSURANCE BROKER:

Armstrong/Robitaille/Riegle
830 Roosevelt, Suite 200 Irvine, CA 92620
Phone: 949-487-6131
Fax: 949-487-6151

PARKING PATROL SERVICE:

Patrol One: 714-541-0999

MONARCH BEACH GATE HOUSES:

Niguel Road: 949-496-8495
Open 24 hours/7 days per week
Stonehill Drive: 949-661-9602
Open 7 days per week from
6:00 a.m. to 10:00 p.m.

WEBSITE:

<http://www.antiguahoa.com>

FEBRUARY 2017 REMINDERS

For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Days - 2nd & 4th Mondays

Trash Pick-Up Day - Thursdays
Please remove trash cans from the common areas, after this day.

Keystone Pacific will be closed on Monday, February 20, 2017 for President's Day.

Monday, February 28, 2017
Board Meeting @ 6:00p.m.
Dana Hills Tennis Club
24911 Calle de Tennis, Dana Point



SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email. To sign up, please register from the "Update My Profile" page once you have logged into your billing account at: www.keystonepacific.com.

SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to: customer care@keystonepacific.com to request an ACH application.

ARCHITECTURAL APPLICATIONS

The Architectural Committee has noted that some architectural applications are not complete and have to be returned back to the applicant. Homeowners should review their architectural application package to make sure that the form is legible, complete and provide all in depth information with details to be deemed complete. Applications should be submitted for any drainage plans.

MONARCH BEACH MASTER HOMEOWNERS ASSOCIATION

Homeowners are encouraged to contact Penny Runyan of the Monarch Beach Master Homeowners Association regarding the proposed approval of Open Houses; the perimeter fencing and side of rear walls on even addresses and installation of Plexiglas; and the proposed dog park. Homeowners are urged to attend the next Monarch Beach Master Homeowners Board meeting to provide their input and feedback, which is scheduled at 5:00 p.m. on Monday, January 23, 2017, at Prendiville Insurance, 24661 Del Prado, Suite 3, Dana Point, CA.

NOVEMBER 2016 FINANCIAL

	<u>Y-T-D ACTUAL</u>	<u>Y-T-D BUDGET</u>
Utilities	\$11,456.40	\$14,300.00
Landscape Maintenance	\$56,445.85	\$73,117.00
Contracts, Maintenance & Repairs	\$9,044.96	\$9,559.00
Administration	\$51,797.72	\$58,102.00
Reserves	\$114,131.48	\$135,476.00