

MARCH 2017

# ANTIGUA OWNERS of MONARCH BEACH

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

## BOARD MEETING HIGHLIGHTS - JANUARY 2017

### Executive Session

- Approved December 14, 2016 Executive minutes.
- Took appropriate action after a Hearing.
- Approved the Delinquency Report.
- Discussed advice by legal counsel.



### General Session

- Approved December 14, 2016 General minutes.
- Approved the Architectural Report from December 6, 2016 through January 17, 2017.
- Did not accept the November and December Financials, subject to correction with the G/L adjustments in Treasurer's Reserve Motion.
- Tabled discussion on the street lighting project by Horizon Lighting, pending further review of the street repairs project.
- Approved the proposal from Grant's Landscape Services in the amount of \$391.00 for miscellaneous landscape items, as discussed during the January walk-thru inspection.
- Work in progress on the draft changes to the Architectural Guidelines and Architectural Committee Rules.
- Approved the proposal for \$350.00 from Southern California Coatings, Inc. to repair the top of the Antigua stucco wall.
- Tabled discussion on the "No Parking" sign proposals until the next meeting to discuss the towing protocol with a representative from Southside Towing.



### **BOARD OF DIRECTORS:**

**President:** Eric Fleetwood  
**Vice-President:** Castine Hauser  
**Treasurer:** Jim Bradley  
**Secretary:** Mark Rosen  
**Member-at-Large:** Jack Sreeton

### **NEXT BOARD MEETING:**

**Tuesday, March 28, 2017**  
6:00 p.m. @ Dana Hills Tennis Center

*The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.*

### **IMPORTANT NUMBERS:**

#### **ASSOCIATION MANAGER:**

**Rosmen Paguio, CMCA**  
Phone: 949-430-5811  
**Emergency After Hours: 949-833-2600**  
Fax: 949-833-0919  
rpaguio@keystonepacific.com

#### **COMMON AREA ISSUES:**

**Deborah Marino, Associate**  
Phone: 949-838-3273  
dmarino@keystonepacific.com

#### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600  
customercare@keystonepacific.com

#### **ARCHITECTURAL SUBMITTALS:**

architectural@keystonepacific.com

#### **INSURANCE BROKER:**

Armstrong/Robitaille/Riegle  
830 Roosevelt, Suite 200 Irvine, CA 92620  
Phone: 949-487-6131  
Fax: 949-487-6151

#### **PARKING PATROL SERVICE:**

Patrol One: 714-541-0999

#### **MONARCH BEACH GATE HOUSES:**

Niguel Road: 949-496-8495  
Open 24 hours/7 days per week  
Stonehill Drive: 949-661-9602  
Open 7 days per week from  
6:00 a.m. to 10:00 p.m.

#### **WEBSITE:**

<http://www.antiguahoa.com>

## MARCH 2017 REMINDERS

For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Days - 2nd & 4th Mondays

Trash Pick-Up Day - Thursdays  
Please remove trash cans from the common areas, after this day.

Tuesday, March 28, 2017  
Board Meeting @ 6:00p.m.  
Dana Hills Tennis Club  
24911 Calle de Tennis, Dana Point



### SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email. To sign up, please register from the "Update My Profile" page once you have logged into your billing account at: [www.keystonepacific.com](http://www.keystonepacific.com).

### SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to: [customer care@keystonepacific.com](mailto:customer care@keystonepacific.com) to request an ACH application.

## BOARD MEETING HIGHLIGHTS - JANUARY 2017 (continued)

### General Session

- Approved the purchase (\$322.92) and installation (\$100.00) of a new dog sanitation station on Saint Anne.
- Approved to roll over the CD in the amount of \$50, 758.61 with CIT Bank, which will mature on February 13, 2017, for a term of six months at an interest rate of 0.55%.
- Denied the request from Dana Point Times to deliver the weekly publication within Antigua.
- Approved placing a lien on the account with APN #672-432-01.

## ARCHITECTURAL APPLICATIONS

The Architectural Committee has noted that some architectural applications are not complete and have to be returned to the applicant. Homeowners should review their architectural application package to make sure that the form is legible, complete and provide all in depth information with details to be deemed complete. Applications should be submitted for any drainage plans.

## RECONVENED ANNUAL MEETING OF THE MEMBERS

The Reconvened Annual Meeting of the Members is rescheduled for February 21, 2017 at the Dana Hills Tennis Center. The meeting will be held concurrently with the General Session Board Meeting and will be conducted by The Ballot Box, the Inspector of Election. The Election Results letter will be posted at the bulletin boards at the Niguel Road and Stonehill Drive guardhouses and on the Association's website.

