

MAY 2017

ANTIGUA OWNERS of MONARCH BEACH

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

BOARD MEETING HIGHLIGHTS - MARCH 2017

Executive Session

- Approved the February 21, 2017 Executive minutes.



General Session

- Conducted the Organizational Meeting and seated the Board as follows: Eric Fleetwood – President; Mark Rosen – Vice President; Jack Screeton – Secretary; Jim Bradley – Treasurer; and Castine Hauser – Member at Large.
- Approved the February 21, 2017 General Minutes.
- Approved the February 21, 2017 Adjourned Annual Meeting of the Membership Minutes, which was conducted by The Ballot Box, Inspector of Election.
- Approved the Architectural Report from March 1, 2016 to March 17, 2017.
- Accepted the February 28, 2017 financial statement.
- Acknowledged receipt of notification that the management agreement between Antigua Owners Association of Monarch Beach and Keystone Pacific Management, Inc. has been assigned to Keystone Pacific Property Management, LLC.



BOARD OF DIRECTORS:

President: Eric Fleetwood
Vice-President: Mark Rosen
Treasurer: Jim Bradley
Secretary: Jack Screeton
Member-at-Large: Castine Hauser

NEXT BOARD MEETING:

Tuesday, May 23, 2017
6:00 p.m. @ Dana Hills Tennis Center

The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Rosmen Paguio, CMCA
Phone: 949-430-5811
Emergency After Hours: 949-833-2600
Fax: 949-833-0919
rpaguio@keystonepacific.com

COMMON AREA ISSUES:

Deborah Marino, Associate
Phone: 949-838-3273
dmarino@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

ARCHITECTURAL SUBMITTALS:

architectural@keystonepacific.com

INSURANCE BROKER:

Armstrong/Robitaille/Riegle
830 Roosevelt, Suite 200 Irvine, CA 92620
Phone: 949-487-6131
Fax: 949-487-6151

PARKING PATROL SERVICE:

Patrol One: 714-541-0999

MONARCH BEACH GATE HOUSES:

Niguel Road: 949-496-8495
Open 24 hours/7 days per week
Stonehill Drive: 949-661-9602
Open 7 days per week from
6:00 a.m. to 10:00 p.m.

WEBSITE:

<http://www.antiguahoa.com>

MAY 2017 REMINDERS

For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Days - 2nd & 4th Mondays

Trash Pick-Up Day - Thursdays
Please remove trash cans from the common areas, after this day.

Keystone Pacific will be closed on Monday, May 29, 2017 in observance of Memorial Day.

Tuesday, May 23, 2017
Board Meeting @ 6:00p.m.
Dana Hills Tennis Club
24911 Calle de Tennis, Dana Point, CA



SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email. To sign up, please register from the "Update My Profile" page once you have logged into your billing account at: www.keystonepacific.com.

SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to: customer care@keystonepacific.com to request an ACH application.

BOARD MEETING HIGHLIGHTS - MARCH 2017 (continued)

General Session

- Approved the revised proposal for \$50,792.29 from Horizon Lighting to install 16 new street light poles and fixtures in the Mission Bell style with composite fiberglass material throughout the community.
- Approved the proposal for \$1,900.00 from Grant's Landscape Services for trimming the Queen Pam trees throughout the community.
- Work in progress on the draft changes to the Architectural Guidelines and Architectural Committee Rules.

FEBRUARY 2017 FINANCIAL

	<u>Y-T-D ACTUAL</u>	<u>Y-T-D BUDGET</u>
Utilities	\$1,077.03	\$2,300.00
Landscape Maintenance	\$11,004.35	\$13,498.00
Contracts, Maintenance & Repairs	\$2,286.30	\$1,820.00
Administration	\$10,553.79	\$10,874.00
Reserves	\$27,949.12	\$27,894.00

SKATEBOARDING NOT ALLOWED

This is a reminder to residents that **SKATEBOARDING IS NOT ALLOWED** within the community, per Section 6.3 of the Rules and Regulations.

