

DECEMBER 2017

ANTIGUA OWNERS of MONARCH BEACH

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

BOARD MEETING HIGHLIGHTS - OCTOBER 24, 2017:

Executive Session

- Approved the September 26, 2017 Executive Minutes.
- Discussed homeowner matters and legal opinion on fire pits.
- Discussed the Delinquency Report dated October 6, 2017.



General Session

- Approved the September 26, 2017 General Minutes.
- Received and filed the Architectural Submittal Report from October 1, 2016 to October 18, 2017.
- Accepted the September 30, 2017 financial statement.
- Approved the proposal for \$3,030.00 to do the asphalt concrete inspection from Ed Perez of LaBella-Marvin.
- Approved the draft Reserve Study prepared by Advanced Reserve Solution for the fiscal year 2018.
- Jim Bradley provided a report, Treasurer's Assessment of the Upcoming 2018 Budget.
- Approved the 2018 draft Budget with the dues to increase by \$5.00 to \$155.00 per month per unit.
- Approved the proposal for \$850.00 to do the 2017 holiday lighting from Santa's Holiday Lighting, with the same design as last year.



BOARD OF DIRECTORS:

President: Eric Fleetwood
Vice-President: Mark Rosen
Treasurer: Jim Bradley
Secretary: Jack Screeton
Member-at-Large: Castine Hauser

NEXT BOARD MEETING:

December 5, 2017
6:00 p.m. @ Dana Hills Tennis Center

The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Rosmen Paguio, CMCA
Phone: 949-430-5811
Emergency After Hours: 949-833-2600
Fax: 949-833-0919
rpaguio@keystonepacific.com

COMMON AREA ISSUES:

Deborah Marino, Associate
Phone: 949-838-3273
dmarino@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

ARCHITECTURAL SUBMITTALS:

architectural@keystonepacific.com

INSURANCE BROKER:

Armstrong/Robitaille/Riegle
830 Roosevelt, Suite 200 Irvine, CA 92620
Phone: 949-487-6131
Fax: 949-487-6151

PARKING PATROL SERVICE:

Patrol One: 714-541-0999

MONARCH BEACH GATE HOUSES:

Niguel Road: 949-496-8495
Open 24 hours/7 days per week
Stonehill Drive: 949-661-9602
Open 7 days per week from
6:00 a.m. to 10:00 p.m.

WEBSITE:

<http://www.antiguahoa.com>



DECEMBER 2017 REMINDERS

Keystone Pacific will be closed on Monday, December 25, 2017 and Tuesday, December 26, 2017, in observance of Christmas.

For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Days - 2nd & 4th Mondays

Trash Pick-Up Day - Thursdays

Please remove trash cans from the common areas, after this day.

December 5, 2017
Board Meeting @ 6:00p.m.
Dana Hills Tennis Club
24911 Calle de Tennis, Dana Point, CA



SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email. To sign up, please register from the "Update My Profile" page once you have logged into your billing account at: www.keystonepacific.com.

SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to: customercare@keystonepacific.com to request an ACH application.

BOARD MEETING HIGHLIGHTS - OCTOBER 24, 2017 (continued):

- Approved the proposal for \$1,196.00 Grant's Landscape Services for miscellaneous items, as discussed during the October landscape walk.

NOVEMBER 12, 2017 SAINT JOHN(ERS) BLOCK PARTY



The St. John(ers) of Antigua had a fall evening of get to know neighbors, with strong turnout of 50+ folks... and the Mayor of Dana Point even made a drop by. Lots of fun and encouragement to do more of these....stay tuned for a crawfish boil in June.