

SEPTEMBER 2018

# ANTIGUA OWNERS of MONARCH BEACH

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

## AUGUST 28, 2018 MEETING HIGHLIGHTS

### Executive Session

- Approved the July 24, 2018 Executive Session Minutes.
- Discussed homeowner and legal matters and Delinquency Report.



### General Session

- Approved the July 17, 2018 General Session Minutes and the July 24, 2018 Special General Session Minutes.
  - Received and filed the Architectural Submittal Report from August 1, 2017 to August 20, 2018.
  - Accepted the July 31, 2018 Financial Statement.
  - Accepted the resignation of Jack Screeton.
- Appointed Gary Schneider to fill in the Board vacant seat left by a Jack Screeton.
- Approved the proposal of \$1,685.00 to paint the two side planters of the monument entrances from Southern California Coatings, Inc., subject to Jim Bradley negotiating a lower amount
- Approved changes to the Patrol One Post Orders to incorporate the blue hang tags for overflow parking.



## A HEARTFELT “THANK YOU” TO JACK SCREETON

The Board of Directors would like to extend a heartfelt “Thank You” to Jack Screeton for his many years of service to the Association. We wish him all the best for the future!

## COMMITTEE VOLUNTEERS ARE NEEDED

Volunteers are needed for the Architectural Committee, Landscape Committee, Maintenance Committee and Nominating Committee.

If you are interested in joining a Committee as a Member, please contact Rosmen Paguio at (949) 430-5811 or by email at [rpaguio@keystonepacific.com](mailto:rpaguio@keystonepacific.com).

**WELCOME BACK TO SCHOOL**

### **BOARD OF DIRECTORS:**

**President:** Eric Fleetwood  
**Vice-President:** Mark Rosen  
**Treasurer:** Jim Bradley  
**Secretary:** Gary Schneider  
**Member-at-Large:** Diane Lupo

### **NEXT BOARD MEETING:**

**Tuesday, October 23, 2018**  
6:00 p.m. @ Dana Hills Tennis Center

*The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.*

### **IMPORTANT NUMBERS:**

#### **ASSOCIATION MANAGER:**

**Rosmen Paguio, CMCA**  
Phone: 949-430-5811  
**Emergency After Hours: 949-833-2600**  
Fax: 949-833-0919  
[rpaguio@keystonepacific.com](mailto:rpaguio@keystonepacific.com)

#### **COMMON AREA ISSUES:**

**Deborah Marino, Associate**  
Phone: 949-838-3273  
[dmarino@keystonepacific.com](mailto:dmarino@keystonepacific.com)

#### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600  
[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

#### **ARCHITECTURAL SUBMITTALS:**

[architectural@keystonepacific.com](mailto:architectural@keystonepacific.com)

#### **INSURANCE BROKER:**

Armstrong/Robitaille/Riegle  
830 Roosevelt, Suite 200 Irvine, CA 92620  
Phone: 949-487-6131  
Fax: 949-487-6151

#### **PARKING PATROL SERVICE:**

Patrol One: 714-541-0999

#### **MONARCH BEACH GATE HOUSES:**

Niguel Road: 949-496-8495  
Open 24 hours/7 days per week  
Stonehill Drive: 949-661-9602  
Open 7 days per week from  
6:00 a.m. to 10:00 p.m.

#### **WEBSITE:**

<http://www.antiguahoa.com>



## **SEPTEMBER 2018 REMINDERS**

For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Days - 2nd & 4th Mondays

Trash Pick-Up Day - Thursdays  
Please remove trash cans from the common areas, after this day.

Tuesday, October 23, 2018  
Board Meeting @ 6:00p.m.  
Dana Hills Tennis Club  
24911 Calle de Tennis, Dana Point, CA



## **PAYMENT UPDATE:**

Effective immediately, your account number and where to send your assessment payment has changed.

To avoid any delays in processing your assessment payments, please update your records.

Your new 10 digit account number can be found in your billing statement. The new payment address will be:

**File 1958, 1801 W. Olympic Blvd.  
Pasadena, CA 91199-1958.**

If you have any questions, please call 949-833-2600.

## **KEEPING OUR COMMUNITY LOOKING GOOD**

We need all of our residents' help in keeping our community looking its best. Please do your part and remember to:

- Pick up after your pet and dispose of waste properly.
- Pick up litter you notice in the community and dispose of it.
- Make sure your household trash is bagged, secured and disposed of in a timely and appropriate manner.

Thank you for taking pride in the appearance of our community. Your cooperation is appreciated!

## **PARKING VIOLATION**

Observe a vehicle you believe is in violation of the parking rules? Report the issue to Patrol One at (714) 541-0999, and they will send a patrol officer to inspect the violation and determine if the issue is a violation or not. **CORRECTION:** Patrol One will only tow a vehicle at the request of an owner if the vehicle is blocking access to the owner's garage.

## **JULY 2018 FINANCIAL**

	<u>Y-T-D ACTUAL</u>	<u>Y-T-D BUDGET</u>
Utilities	\$9,220.29	\$8,120.00
Landscape Maintenance	\$44,505.22	\$47,586.00
Contracts, Maintenance & Repairs	\$5,735.16	\$7,735.00
Administration	\$57,140.60	\$38,767.00
Reserves	\$118,567.12	\$101,010.00