

JANUARY 2019

ANTIGUA OWNERS of MONARCH BEACH

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

BOARD MEETING AND ANNUAL ELECTION

The next Board of Directors Meeting is scheduled at 6:00 p.m. on Tuesday, January 22, 2019 at the Dana Hills Tennis Center, 24911 Calle De Tennis, Dana Point CA 92692.

The Annual Membership Meeting and Election is also being scheduled on the same date. The Annual Election material has been mailed by The Ballot Box, the Inspector of Election.



VOLUNTEER ON AN ANTIGUA COMMITTEE

The Board would like to invite homeowners to volunteer and serve on a Committee. The Antigua Committees are Architectural, CC&R, Landscape and Maintenance. If you are interested in serving on a Committee, please contact the Community Association Manager, Rosmen Paguio at rpaguio@keystonepacific.com. Also, you are more than welcome to attend the monthly meeting to meet the Board and see what is accomplished at these meetings. Everyone can contribute to help make Antigua Owners Association a great place to live.

FIREPLACE SAFETY TIPS FOR THE WINTER

Now that winter has arrived, many people will light their fireplaces to warm a chilly night or to create a festive atmosphere. However, without following certain precautions, a cozy fire could turn dangerous. If you plan on using your fireplace this season, be sure to follow these safety tips provided by the Fire Authority:

- Make sure your chimney has a spark arrestor.
- Clean your fireplace and chimney each winter before you use them. Have the chimney inspected by a professional who can recommend repairs.
- Always open the chimney flue or damper to allow smoke and carbon monoxide to escape.
- Never use kerosene or any other lighter fluid in your fireplace.
- Remove flammable materials from your mantel. A spark from the fireplace could easily ignite these materials.



BOARD OF DIRECTORS:

President: Eric Fleetwood
Vice-President: Mark Rosen
Treasurer: Jim Bradley
Secretary: Gary Schneider
Member-at-Large: Diane Lupo

NEXT BOARD MEETING:

Tuesday, January 22, 2019
6:00 p.m. @ Dana Hills Tennis Center

The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Rosmen Paguio, CMCA
Phone: 949-430-5811
Emergency After Hours: 949-833-2600
Fax: 949-377-3309
rpaguio@keystonepacific.com

COMMON AREA ISSUES:

Deborah Marino, Associate
Phone: 949-838-3273
dmarino@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

ARCHITECTURAL SUBMITTALS:

architectural@keystonepacific.com

INSURANCE BROKER:

Armstrong/Robitaille/Riegle
830 Roosevelt, Suite 200 Irvine, CA 92620
Phone: 949-487-6131
Fax: 949-487-6151

PARKING PATROL SERVICE:

Patrol One: 714-541-0999

MONARCH BEACH GATE HOUSES:

Niguel Road: 949-496-8495
Open 24 hours/7 days per week
Stonehill Drive: 949-661-9602
Open 7 days per week from
6:00 a.m. to 10:00 p.m.

WEBSITE:

<http://www.antiguahoa.com>



JANUARY 2019 REMINDERS

Keystone Pacific will be closed on February 18, 2019, in observance of President's Day.

For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Days - 2nd & 4th Mondays

Trash Pick-Up Day - Thursdays
Please remove trash cans from the common areas, after this day.

Tuesday, January 22, 2019
Board Meeting/Annual Election @ 6:00p.m.
Dana Hills Tennis Club



PAYMENT UPDATE:

As a friendly reminder, your account number and where to send your assessment payment changed in April this year.

To avoid any delays in processing your assessment payments, please update your records.

Your new 10 digit account number can be found in your billing statement. The new payment address will be:

File 1958, 1801 W. Olympic Blvd.
Pasadena, CA 91199-1958.

If you have any questions, please call 949-833-2600.

SECRET SANTA

A Secret Santa came in the middle of the night before Christmas to decorate mailboxes at Saint John, Saint Kitts, Saint Michael and Saint Robert. The festive hats provided Holiday Cheer to one and all! A special "Thank You" to our Secret Santa!



SPEED REMINDER

Please be mindful of your speed when driving throughout the community, as there are many adults and children who enjoy walking through our beautiful community.



KNOW YOUR CC&R'S AND RULES AND REGULATIONS

All residents are responsible for adhering to the CC&R's and Rules and Regulations of our Association. If you are a Homeowner who is renting the property to another person, please make sure that you give them the Association documents. If you are leasing a property, please ensure that you receive these documents from the Homeowner. We all want our community to continue to be a sought-after neighborhood.

