

FEBRUARY 2020

# ANTIGUA OWNERS OF MONARCH BEACH

[www.antiguahoa.com](http://www.antiguahoa.com)

## BOARD MEETING HIGHLIGHTS—JANUARY 28, 2020

### Executive Session

- Approved the December 5, 2019 Executive Session Board Meeting Minutes and discussed hearings, homeowner and legal matters.



### General Session

- Approved the December 5, 2019 General Session Board Meeting Minutes, as submitted.
- Accepted the resignation of Gary Schneider and thanked him for his services to the Board.
- Received and filed the Architectural Submittal Report dated January 23, 2020.
- Received and filed copies of the November 7, 2019, December 3, 2019, December 21, 2019 and January 9, 2020 Architectural Committee Minutes.
- Reviewed and accepted the November 30, 2019 Financial Statement, as submitted, and the December 31, 2019 Financial Statement, as revised.
- Ratified the amount of \$15,870.00 for the January Reserve Transfers
- Approved the following proposals totaling \$3,500.00 from Three Phase Electric: (1) Proposal for \$1,865.00 for lighting repairs to the monument lighting; and (2) Proposal for \$860.00 for lighting repairs to the Saint Annes entry; and (3) Proposal for \$775.00 to repair 2 existing strip fixtures at the monument. Jim Bradley indicated that the timeline for scheduling the work is 5 weeks
- Approved the proposal for \$890.00 regarding miscellaneous landscape items discussed during the December landscape walk.
- Ratified the Executive Committee's decision on December 9, 2019 to approve the proposal for \$950.00 to repair the GFI receptacles and rocket mounts at the Antigua entrance from Three Phase Electric.
- Rolled over the Reserve CD for \$51,551.46 with an interest rate of 0.25% for a term of 6 months with CIT Bank, upon maturity on February 13, 2019.

## FEBRUARY 3, 2020 RECONVENED ANNUAL ELECTION RESULTS

On February 3, 2020, the reconvened annual election for the Antigua Owners Association of Monarch Beach was conducted by The Ballot Box. The Board would like to thank those of you who participated. This year there were three (3) seats available, each for a two (2) year term. The following were elected to serve as Directors:



**Diane Lupo – Term Expires 01/2022 – 43 Votes Received**

**Mark Rosen – Term Expires 01/2022 – 68 Number of Votes**

**Gena Stinnett – Term Expires 01/2022 – 54 Votes Received**

### **BOARD OF DIRECTORS:**

**President:** Mark Rosen

**Vice President:** Vacant

**Treasurer:** Vacant

**Secretary:** Eric Fleetwood

**To Be Determined:** Gena Stinnett

### **NEXT 2 BOARD MEETINGS:**

**Tuesday, February 25, 2020**

**Tuesday, March 24, 2020**

6:00 p.m. @ Dana Hills Tennis Center

*The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.*

### **IMPORTANT NUMBERS:**

#### **ASSOCIATION MANAGER:**

**Rosmen Paguio, CMCA**

Phone: 949-430-5811

**Emergency After Hours: 949-833-2600**

Fax: 949-377-3309

[rpaguio@keystonepacific.com](mailto:rpaguio@keystonepacific.com)

#### **COMMON AREA ISSUES:**

**Robert L. Williams Associate**

Phone: 949-503-0342

[rlwilliams@keystonepacific.com](mailto:rlwilliams@keystonepacific.com)

#### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600

[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

#### **ARCHITECTURAL SUBMITTALS:**

[architectural@keystonepacific.com](mailto:architectural@keystonepacific.com)

#### **INSURANCE BROKER:**

Armstrong/Robitaille/Riegler

830 Roosevelt, Suite 200

Irvine, CA 92620

Phone: 949-487-6131

Managed by Keystone  
16775 Von Karman Ave., Suite 100  
Irvine, CA 92606

## February 2020 REMINDERS

- For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1– for life-threatening emergencies.
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- **Street Sweeping Days - 2nd & 4th Mondays**
- **Trash Pick-Up Day - Thursdays**  
Please remove trash cans from the common areas, after this day.
- **Next 2 Board Meetings @ 6:00p.m.**  
**Tuesday, February 25, 2020**  
**Tuesday, March 24, 2020**  
**Dana Hills Tennis Club**  
**24911 Calle de Tennis, Dana Point, CA**



### HOMEOWNER ASSESSMENT CHANGE

Effective immediately, the payment address for assessments has changed to:

PO BOX 513380  
Los Angeles, CA 90051-3380

### NEW REGIONAL OFFICE

We are very excited to announce the opening of our new **Rancho Santa Margarita Regional Office!**

The office is located at 30211 Avenida De Las Banderas, Suite 120, Rancho Santa Margarita, CA 92688. Our office hours are from 8:30 AM to 5:00 PM. Come by and visit us!

This new location provides our South Orange County clients with convenient access to Keystone's full suite of services. We couldn't be more excited about the move and look forward to helping you re-connect to where you live.

### WE NEED YOUR HELP!

With the start of the new year, we need your help! For a few hours a month, you can help your neighbors and your homeowners association! We currently have two vacancies on the Board. There are openings in the Architectural Committee (to approve modifications to homes), and we need help overseeing landscaping. Please volunteer! This is your chance to improve the quality of your neighborhood. Please contact our property manager, Rosmen Paguio, at [rpaguio@keystonepacific.com](mailto:rpaguio@keystonepacific.com), or me, at [marksrosen@aol.com](mailto:marksrosen@aol.com).

*Mark Rosen, President*



### ANTIGUA RESIDENT REMINDERS

- ⇒ Be a good neighbor to your neighbor! Inspect any plant material or improvements performed on your property periodically to make sure they are not affecting your neighbor or their property.
- ⇒ Several residents have reported that the newly planted common areas are experiencing 'dog damage'. Take a bottle of water with you to dilute pet urine, and look for landscaped areas to walk your dog that are more established.
- ⇒ Planning an exterior improvement or renovation this year? Please make sure you submit an architectural application and received approval BEFORE you begin your project. Residents who do not obtain the required approval prior to beginning an improvement are subject to hearings and fines.
- ⇒ All property improvements performed must be in compliance with City requirements. If a permit is required, it is up to you, the property owner, to obtain the property permits and maintain your property in compliance with City requirements.
- ⇒ Each resident is responsible to maintain the plant material in such a way as to not impede access or interfere with the access to the utility cabinet and electrical panel of their neighbors. Please take a moment to inspect these areas and trim back or relocate any plant material that may pose an access problem to your neighbor.
- ⇒ If parking a vehicle on the street, the vehicle must be facing in the direction of the correct flow of traffic for the side of the street. Parking against the flow of traffic is prohibited.