

AUGUST 2020

ANTIGUA OWNERS OF MONARCH BEACH

www.antiguahoa.com

BOARD MEETING HIGHLIGHTS—JULY 28, 2020

Executive Session

- Approved the June 23, 2020 Executive Session Board Meeting Minutes and discussed hearing, homeowner, delinquency and legal matters.



General Session

- Accepted the resignation of Jonathon Frost.
- Approved the June 23, 2020 General Session Board Meeting Minutes, as submitted.
- Accepted and filed the July 21, 2020 Architectural Submittal Report.
- Reviewed and accepted the June 30, 2020 Financial Statement.
- Ratified the amount of \$15,870.00 for the July Reserve Transfer.
- Discussed the Pine and Pepper Trees Report prepared by Grant's Landscape Services
- Ratified the Landscape Committee's approval of the following proposals from Grant's Landscape Services: (1) \$1,200.00 to upgrade two raised planters in front of the monument signs; and (2) \$25.00 to replace the white PVC pipe under the Corral tree at the Antigua exit side corner with brown PVC pipe.
- Ed Perez of LaBelle-Marvin, Inc. attended the meeting and discussed the received bid results for the proposed 2020 roadway improvements for Saint Annes; Saint Robert and Antigua; and Saint Michael, including: (1) Bid manual sent to each contractor; (2) Bids received from Champion Paving, Premier Paving and TLG; and (3) Bid summary sheet showing work and submitted costs by each contractor. The Board requested Mr. Perez to provide the following proposals for Saint Annes, Saint Robert and Antigua: (1) Design and inspection from LaBelle-Marvin Inc.; (2) Project management from Western Pacific; and (3) Street repair costs from Champion Paving, Inc.



BOARD OF DIRECTORS:

President: Mark Rosen
Vice President: Castine Hauser
Secretary: Georgina Verdugo
Treasurer: Vacant
Member at Large: Jack Screeton

NEXT 2 BOARD MEETINGS:

Tuesday, August 25, 2020
Tuesday, September 22, 2020
6:00 p.m. To Be Determined

The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Rosmen Paguio, CMCA

Phone: 949-430-5811

Emergency After Hours:

949-833-2600

Fax: 949-377-3309

rpaguio@keystonepacific.com

COMMON AREA ISSUES:

Francesca Vanni, Associate

Phone: 949-570-1304

fvanni@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

customercare@keystonepacific.com

ARCHITECTURAL SUBMITTALS:

architectural@keystonepacific.com

INSURANCE BROKER:

Armstrong/Robitaille/

Riegle

830 Roosevelt, Suite 200



Managed by Keystone
16775 Von Karman Ave., Suite 100
Irvine, CA 92606

AUGUST 2020 REMINDERS

- Keystone will be closed on Monday, September 7, 2020, in observance of Labor Day.
- For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1– for life-threatening emergencies.
- Street Sweeping Days - 2nd & 4th Mondays
- Trash Pick-Up Day - Thursdays
Please remove trash cans from the common areas, after this day.
- Next 2 Board Meetings @ 6:00p.m.
Tuesday, August 25, 2020
Tuesday, September 22, 2020
Location To Be Determined



HOMEOWNER ASSESSMENT CHANGE

Effective immediately, the payment address for assessments has changed to:

PO BOX 513380
Los Angeles, CA 90051-3380

TRASH PICK-UP

Please remember to place your trash containers out the afternoon before pick-up and remove them by the night of pick-up.



A MIXTURE OF STUFF

This month is a reminder about some of the little rules that preserve the livability of our homes.

1. SKATEBOARDS: Skateboards are prohibited in our tract. We've gotten complaints of skateboarders and bicyclists almost running people over. Motorized skateboards are an even worse hazard. If and when school starts, we're going to enforce this.
2. PARKING: Parking also generates a lot of complaints. Remember, you can park directly in front of your home, but not in front of a neighbor's home. Parking on the north side of St. Robert, both sides of St. Anne's, and both sides of Dominica, are for guest parking only – not for long-term storage. If you have too many cars, use your garage.
3. POLITICAL SIGNS: The Constitution and State law allow for political signs. Candidates love them. Signs may be particularly significant this year - with over 5 million Americans infected, and over 160,000 dead from COVID-19 (as of this writing), and the Postal Service threatening to disrupt political mail and ballots, there won't be much door-to-door campaigning. Support your candidates – with signs!

In the meantime, the Board is looking at doing serious replacement of pavement on the streets that haven't been recently repaired. Your comments will be welcome.

Mark Rosen
President

JUNE 2020 FINANCIAL

	<u>Y-T-D ACTUAL</u>	<u>Y-T-D BUDGET</u>
Utilities	\$4,384.39	\$8,160.00
Landscape Maintenance	\$39,646.66	\$41,478.00
Contracts, Maintenance & Repairs	\$5,137.64	\$6,060.00
Administration	\$33,017.26	\$34,212.00
Reserves	\$96,830.67	\$98,154.00



**Antigua Owners Association of Monarch Beach
Owner Notice Disclosure (Civil Code section 4041)**

California law requires Owners in a community association to provide the following information to the association on an annual basis. **If the below contact information has changed**, please complete and return this form to Keystone Pacific Property Management, LLC at the address shown below or email the completed form to forms@keystonepacific.com no later than October 31st.

Owners Name _____

Property Address _____

Owner Phone # _____ **Owner Email** _____

***ITEMS 1-6 NEED TO BE COMPLETED. IF NOT APPLICABLE, PLEASE INDICATE N/A**

1. Address or Addresses to which notices from the association are to be delivered:

2. Any alternate or secondary address to which notices from the association are to be delivered:

3. The name and address of your legal representative, if any, including any person with power of attorney or other person who can be contacted in the event of your extended absence from your property:

4. Your property is (please check one): Owner occupied Rented out

If your property is rented out, please provide the following information:

Name of Tenant(s): _____

Phone Number: _____

Email Address: _____

5. Is your property developed, but vacant (please check one)?: Yes No

6. Is your property undeveloped land? Yes No

**Please return this form to:
Antigua Owners Association of Monarch Beach
c/o Keystone Pacific Property Management, LLC
16775 Von Karman Ave, Suite 100, Irvine, CA 92606**