

JANUARY 2021

# ANTIGUA OWNERS OF MONARCH BEACH

[www.antiguahoa.com](http://www.antiguahoa.com)

## ANTIGUA RESIDENT REMINDERS

- ⇒ Trash cans should be placed at the curb no earlier than Wednesday night, and retrieved no later than Thursday night.
- ⇒ Dog waste is to be retrieved immediately after deposited in the Antigua common areas and residential landscaped areas.
- ⇒ When changing light bulbs, please be mindful that the light is not shining into your neighbors windows, as it is disruptive to them at night.
- ⇒ Now is a good time to inspect your utility cabinet doors for repairs/ replacement and painting. Doors can be purchased through Ganahl Lumber.
- ⇒ Planning an exterior improvement or renovation this year? Please make sure you submit an architectural application and receive written approval BEFORE you begin your project. Residents who do not obtain the required approval prior to beginning an improvement are subject to hearings and fines.
- ⇒ All property improvements performed must be in compliance with City requirements. If a permit is required, it is up to you, the property owner, to obtain the property permits and maintain your property in compliance with City requirements.
- ⇒ Each resident is responsible to maintain the plant material in such a way as to not impede access or interfere with the access to the utility cabinet and electrical panel of your neighbors. Please take a moment to inspect these areas and trim back or relocate any plant material that may pose an access problem to your neighbor.
- ⇒ If parking a vehicle on the street, the vehicle must be facing in the direction of the correct flow of traffic for the side of the street. Parking against the flow of traffic is prohibited.

## VOLUNTEER ON AN ANTIGUA COMMITTEE

The Board would like to invite homeowners to volunteer and serve on a Committee. The Antigua Committees are Architectural, CC&R, Landscape and Maintenance. If you are interested in serving on a Committee, please contact the Community Association Manager, Rosmen Paguio at [rpaguio@keystonepacific.com](mailto:rpaguio@keystonepacific.com). Also, you are more than welcome to attend the monthly meeting to meet the Board and see what is accomplished at these meetings. Everyone can contribute to help make Antigua Owners Association a great place to live.



### **BOARD OF DIRECTORS:**

**President:** Mark Rosen  
**Vice President:** Castine Hauser  
**Secretary:** Georgina Verdugo  
**Treasurer:** Vacant  
**Member at Large:** Jack Screeton

### **NEXT 2 BOARD MEETINGS:**

**Tuesday, January 26, 2021**  
**Tuesday, February 23, 2021**  
6:00 p.m. Via Zoom

*The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.*

### **IMPORTANT NUMBERS:**

#### **ASSOCIATION MANAGER:**

**Rosmen Paguio, CMCA**  
Phone: 949-430-5811  
**Emergency After Hours:**  
**949-833-2600**  
Fax: 949-377-3309  
[rpaguio@keystonepacific.com](mailto:rpaguio@keystonepacific.com)

#### **COMMON AREA ISSUES:**

**Francesca Vanni, Associate**  
Phone: 949-570-1304  
[fvanni@keystonepacific.com](mailto:fvanni@keystonepacific.com)

#### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600  
[customer-care@keystonepacific.com](mailto:customer-care@keystonepacific.com)

#### **ARCHITECTURAL SUBMITTALS:**

[architectural@keystonepacific.com](mailto:architectural@keystonepacific.com)

#### **INSURANCE BROKER:**

Armstrong/Robitaille/Riegler  
830 Roosevelt, Suite 200  
Irvine, CA 92620



Managed by Keystone  
16775 Von Karman Ave., Suite 100  
Irvine, CA 92606

# JANUARY 2021 REMINDERS

- Keystone will be closed on February 15th, in observance of Presidents' Day.
- For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1— for life-threatening emergencies.
- Street Sweeping Days - 2nd & 4th Mondays
- Trash Pick-Up Day - Thursdays  
Please remove trash cans from the common areas, after this day.
- Next 2 Board Meetings @ 6:00p.m.  
Tuesday, January 26, 2021  
Tuesday, February 23, 2021  
Location: Via Zoom



## HOMEOWNER ASSESSMENT CHANGE

Effective immediately, the payment address for assessments has changed to:

PO BOX 513380  
Los Angeles, CA 90051-3380

## TRASH PICK-UP

Please remember to place your trash containers out the afternoon before pick-up and remove them by the night of pick-up.

## MONARCH BEACH MASTER—GATE SYSTEM CHANGE OVER

You've undoubtedly received numerous notifications about the changes coming to Monarch Beach gates and our new gate vendor (Patrol One) and gate management system (Proptia). The planned transition date is February 1<sup>st</sup>. Hopefully, you have also responded to the Board's request to provide your gate-related email address to [droby@keystonepacific.com](mailto:droby@keystonepacific.com) prior to January 13<sup>th</sup>. If not, don't despair, there will be an opportunity for you to update your gate information (vehicles, visitor list, etc.). This is a big change for our HOA, and one which we expect will provide efficiency and smoother operations in the future. Please be patient as we make this challenging transition. There will still be gate attendants who will let you in the same way as before. You can now just add guests and vendors to your list via the website or the app. You can also give out passes to your guest/vendor phone that can be scanned at the gates.

*(Please see the Monarch Beach Master January Newsletter for the full article.)*

## FIREPLACE SAFETY TIPS FOR THE WINTER

Now that winter has arrived, many people will light their fireplaces to warm a chilly night or to create a festive atmosphere. However, without following certain precautions, a cozy fire could turn dangerous. If you plan on using your fireplace this season, be sure to follow these safety tips provided by the Fire Authority:

- Make sure your chimney has a spark arrestor.
- Clean your fireplace and chimney each winter before you use them. Have the chimney inspected by a professional who can recommend repairs.
- Always open the chimney flue or damper to allow smoke and carbon monoxide to escape.
- Never use kerosene or any other lighter fluid in your fireplace.
- Remove flammable materials from your mantel. A spark from the fireplace could easily ignite these materials.



**2021 ANNUAL MEETING RESULTS WILL BE PUBLISHED NEXT MONTH!**



**HAPPY ★ NEW ★ YEAR**