

APRIL 2021

# ANTIGUA OWNERS OF MONARCH BEACH

www.antiguahoa.com

## BOARD MEETING HIGHLIGHTS—MARCH 2021

### Executive Session

- Approved the February 23, 2021 Executive Session Board Meeting Minutes and discussed homeowner, delinquency and legal matters.

### General Session

- At the Organizational Meeting, appointed the following Board officer positions: Mark Rosen—President; Castine Hauser—Vice President; Jack Screeton—Secretary; and Georgina Verdugo—Treasurer.
- Approved the February 23, 2021 General Session Board Meeting Minutes, as submitted.
- Accepted and filed the March 17, 2021 Architectural Submittal Report.
- Approved to prepare a Resolution for the Board's decision regarding the architectural application appeal for 20 Saint Kitts.
- Received and filed the March 16, 2021 Architectural Committee Minutes.
- Received and filed the February 17, 2021 Architectural Committee Meeting Minutes.
- Reviewed and accepted the February 28, 2021 Financial Statement.
- Ratified the amount of \$15,870.00 for the March Reserve Transfer.
- Ratified the proposal for \$400.00 for miscellaneous items discussed during the March landscape walk from Grant's Landscape Services, which was approved by Beth Gilovich.
- Approved the 2020 draft audit prepared by Inouye, Shively, Klatt and McCorvey and to send the Request for Legal Representation to Tinnelly Law Group.
- Ryan Zeber of Western Pacific Construction provided an update regarding the completion of the concrete patchwork repairs for the street at Antigua, Saint Robert and Saint Michael on March 15, 2021.
- The street signs project has been moved up to a March 2021 installation date due to COVID-19 setbacks at the foundry.
- The Marquesa Board has signed the Grant of Easement and the fully executed and notarized document will be forwarded to Tinnelly Law Group to be recorded with the County of Orange. This will approve the installation of the new Saint John street sign on the Marquesa light pole at the intersection of Saint Annes and Saint John.



### **BOARD OF DIRECTORS:**

**President:** Mark Rosen  
**Vice President:** Castine Hauser  
**Secretary:** Jack Screeton  
**Treasurer:** Georgina Verdugo  
**Member at Large:** Vacant

### **NEXT 2 BOARD MEETINGS:**

**Tuesday, April 27, 2021**  
**Tuesday, May 25, 2021**  
6:00 p.m. Via Zoom

*The final agenda will be posted at the Monarch Beach Master Association gates. You may also obtain a copy of the agenda by contacting Management at 949-430-5811.*

### **IMPORTANT NUMBERS:**

#### **ASSOCIATION MANAGER:**

**Rosmen Paguio, CMCA**

Phone: 949-430-5811

**Emergency After Hours:**

**949-833-2600**

Fax: 949-377-3309

rpaguio@keystonepacific.com

#### **COMMON AREA ISSUES:**

**Francesca Vanni, Associate**

Phone: 949-570-1304

fvanni@keystonepacific.com

#### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600

customer@keystonepacific.com

#### **ARCHITECTURAL SUBMITTALS:**

architectural@keystonepacific.com

#### **INSURANCE BROKER:**

Armstrong/Robitaille/

Riegle

830 Roosevelt, Suite 200



Managed by Keystone  
16775 Von Karman Ave., Suite 100  
Irvine, CA 92606

# APRIL 2021 REMINDERS

- For after-hours Association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1— for life-threatening emergencies.
- Street Sweeping Days - 2nd & 4th Mondays
- Trash Pick-Up Day - Thursdays  
Please remove trash cans from the common areas, after this day.
- Next 2 Board Meetings @ 6:00p.m.  
Tuesday, April 27, 2021  
Tuesday, May 25 2021  
Location: Via Zoom



## HOMEOWNER ASSESSMENT CHANGE

Effective immediately, the payment address for assessments has changed to:

PO BOX 513380  
Los Angeles, CA 90051-3380

## TRASH PICK-UP

Please remember to place your trash containers out the afternoon before pick-up and remove them by the night of pick-up.



## LANDSCAPE COMMITTEE MESSAGE

Hi Neighbor:

As your Landscape and Architectural Committee Chairperson, I wanted to take a minute to give an update.

As you can see, the Antigua Owner's Association has been working hard at preserving, freshening up, and making a substantial improvement to our community. I have also been engaged with conversations with the Monarch Beach Master Association, The Estates and the Golf Course to improve our ocean and golf course views. Updates improve aesthetics, raise home values, and bring a sense of comfort and community. With these unprecedented times, we all need to come together as a community, support one another's investments in our homes and build a solid foundation for which we can be proud. This being said, we will call on you to join us in this effort to spruce up, trim, cut, refresh your landscaping. Did you know that within the zero lot lines (easement), your long hanging palm frond could be keeping your neighbor awake at night?

Please, everyone, take a look around your yards, homes, driveways and see if there is anything you can do to help the community's overall look. Most of the work orders we receive are regarding neighbors' complaints regarding the tree, plants, etc. We have done our part; now it is your turn! The Association will be giving a 60-day grace period to trim your Palms, cut your trees, and clear out debris that is a nuisance to our community. Afterward, we will be sending notices to homeowners who haven't complied.

As always, I appreciate everyone and thank you for doing your part in the endeavor to spruce up our community. I also want to acknowledge homeowners who are already doing their part, especially Jacqueline Lennon and Jim Crossett, who help me with Architectural Committee. Hopefully, the Architectural Committee and Keystone help you get things done promptly. Some completed applications are being approved in little as two-days.

*Beth Gilovich*

*Landscape Committee Chair*

P.S. 2 Saint John's large Palm tree will be trimmed or cut down!

## FEBRUARY 2021 FINANCIAL

	<u>Y-T-D ACTUAL</u>	<u>Y-T-D BUDGET</u>
Utilities	\$2,442.68	\$2,720.00
Landscape Maintenance	\$10,617.66	\$13,826.00
Contracts, Maintenance & Repairs	\$2,164.00	\$2,020.00
Administration	\$10,083.27	\$11,330.00
Reserves	\$32,032.65	\$32,456.16